



REPUBLIKA E SHQIPËRISË

MINISTRY OF AGRICULTURE AND RURAL DEVELOPMENT

WATER RESOURCES AND IRRIGATION PROJECT

Project ID No.P121186; Loan No. 8211-AL

Announces:

REQUEST FOR EXPRESSIONS OF INTEREST

for Individual Consultancy Services

“Local Consultant to support MoARD on technical oversight for the Civil Works and Supervision contract for “Rehabilitation of Murriz - Thana Irrigation scheme - Krutja (V1 & V2)” (Proc. Ref. No. MAFCP/CS/006C)

This request for expressions of interest follows the General Procurement Notice for this project that appeared in Development Business online on May 25, 2010 and the GPN Update published on December 20, 2012, DB Reference No. WB5260-12/12.

The Government of Albania has received financing in the amount of EUR 31 million equivalents from the World Bank toward the cost of the Water Resources and Irrigation Project, and it intends to apply part of the proceeds for payment of Individual Consultancy Services **“Local Consultant to support MoARD on technical oversight for the CWs and Supervision contract for “Rehabilitation of Murriz - Thana Irrigation scheme - Krutja (V1 & V2)”** (part-time engagement).

➤ **Objective of the Assignment**

The objective of this Consultancy Services is to assist the Ministry of Agriculture and Rural Development (MoARD) and relevant departments on all technical matters concerning management of the Civil Works contract for **“Rehabilitation of Murriz -Thana Irrigation scheme - Krutja (V1 & V2)”**, as well as of the **“Supervisory Services of Murriz -Thana Irrigation scheme - Krutja (V1 & V2)”** and any environmental issues that may be identified and for which mitigations measures are required.

The ultimate goal of the services is that the works under the Project are technically sustainable and are executed in a timely manner and within the contract’s budget. The MoARD seeks the assistance of the Engineer/Local Consultant to ensure that the Civil Works for the **“Rehabilitation of Murriz -Thana Irrigation scheme - Krutja (V1 & V2)”** are executed according to the approved Detailed Design, Conditions of Contract and Technical Specifications (quantities and quality) and in line with the best international practices and to the satisfaction of the key stakeholders (MoARD, IBRD, the Local Beneficiary Communities, Central and Local Authorities, I&D Directorates etc.). It should also ensure that the Supervisory Company has provided services in accordance with the Contract’s Conditions and the ToRs and with the best contract management practices, to ensure high standards of quality assurance of the execution and completion of the works within the stipulated time schedule and contract budget.

➤ **Scope of work**

It was expected that the Local Consultant will undertake the tasks, which comprise this assignment, including field work and desk review, but not necessarily be limited to the tasks listed below:

A. Administering the Civil Works contract Ref. No. MAFCP/W/ICB/005 “Rehabilitation of Murriz - Thana Irrigation scheme - Krutja (V1 & V2)” in accordance with the Contract’s conditions and

Technical Specifications, as well as, the Client's order for the monitoring, controlling, coordination and support for the Contract's implementation until final handing over procedures, more specifically:

- Giving the Contractor right of access and site possess;
- Issuing the orders to commence the works;
- Review and approval of the Contractor's Work Program and any update after certification by the Supervisor;
- Review and approval of the topographic updating submitted by the Contractor, after certification by the Supervisor;
- Conduct site inspections in order to validate:
- ✓ Sources of materials of the Contractor;
- ✓ All laboratory analysis, after checking carefully all related documentation;
- ✓ She/He should pay particular attention to the hidden works, checking all documentation and should not permit their covering unless are not sure that the Technical Specifications for particular parts of works and instructions of Supervisor are followed;
- ✓ The Consultant could decide to take measurements and samples, and review available topographic maps to confirm the quality and quantity of the performed works;
- Review of Technical Documentation:
- ✓ Review of the Detailed Design and Technical Specifications;
- ✓ Accept, review and approve the Contractor's IPCs and supporting documents for monthly payments, after certification by the Supervisor and based on the own site inspections, certify completion of parts or the total of the works, compared them against the project budget and executed payments, including the design and works variations which were included in the process;
- ✓ The Consultant will submit certified IPCs and supporting documents for final checking and acceptance to the Director of Project Conception and Feasibility in the MoARD, prior to proceeding for payment by WRIP;
- ✓ Provide any other technical expertise and assistance related to implementation of the Project, including analysis of proposed amendments to the contracts, when necessary;
- ✓ Review the "As built" drawings submitted by the Supervisor and their completeness, including all design modifications and Variation Orders (VOs) introduced and executed.
- ✓ For each VOs or amendment issued, based on the own site inspections, notes the justifications, completeness of technical documentation for such amendment, check and approve the modifications in the Bill of Quantities (BoQs) with respect to quantities, qualities, application of unit prices and total value of contract, approval, if any, and status of payment and physical implementation;
- ✓ Review, approve and accept the Progress Reports, including those for DLP;
- ✓ Accept, review and approve the Contractor's Final IPCs and supporting documents for works executed, after certification by the Supervisor and based on the own site inspections (within 30 days from submission);
- ✓ The Consultant will submit certified Final IPC and completed supporting documents for final checking and acceptance to the Director of Project Conception and Feasibility in the MoARD, prior to proceeding for payment by WRIP);
- Carry out the commissioning of works, temporary and final handing over;

B. Administering the Supervisory Contract for "*Supervisory Services of Murriz -Thana Irrigation scheme - Krutja (V1 & V2)*" (Ref. No. MAFCP/CS/005a) and monitoring his performance according to the Contract's conditions, as well as, the Client's order for the monitoring, controlling, coordination and support for the Contract's performance until final handing over procedures, more specifically:

- Carry out technical review of deliverables for compliance with the ToRs, approval and their acceptance;
- Check and accept the timesheets of the Supervisor, after their approval by the Director of Fieri Irrigation & Drainage Directorate and based on the presence observed from their own site inspections;
- Advise the MoARD in ordering the Contractor or Supervisor to carry out site testing and procedures where required;

- Ensure that all site activities follow the requirements of the MoARD in all matters related to the Environmental Management Plan (EMP) and Maintenance Programme;
- Monitoring and Reporting on achievement of Project Indicators against targets;

The Local Consultant should pay particular attention and carefully check the Method Statement developed by the Contractor and approved by the Supervisor, specifically for placing fresh concrete on the side slopes of 1:1. She/He will, based on the own site inspections, review and approve the special Report to be submitted by the Supervisor Consultant at the end of such works, summarizing the Method Statement used, works' implementation and the results.

The Consultant will conduct regular site inspections, as necessary, to validate the completed works, and any additional inspections, when recommended for any critical situation (e.g.: During the possible suspension of the I&D rehabilitation works due to irrigation season (May – September) or irrigation needs). She/He will also, conduct, 3 (three) site inspection during the Defect Liability Period (one for each quarterly) and 1 (one) at the DLP's completion.

➤ **Qualification Requirement and Experience**

The candidate suitable for this position should have the following qualifications:

- University degree in disciplines related to the Construction Engineering, preferable in Hydro-technical;
- Overall working experience out of which at least 10 years of professional experience in the field of assignment as Resident Engineer/Inspector and quantity surveyor (Hydro-technical/Civil Engineer);
- Combination of academic background and work experience is desirable.
- Proven experience and technical ability to coordinate activities of infrastructure projects, preferable, construction/rehabilitation works in irrigation & drainage systems, demonstrated in at least 1-2 projects.
- Experience in the World Bank funded projects would be an advantage;
- Knowledge and experience in contract management under the FIDIC and the World Bank Procurement Guidelines would be considered an asset.
- Record keeping, very good technical writing skills and ability to prepare the progress reports;
- Knowledge of English language and computer literacy are required;
- Driving license is desirable;

➤ **Timing**

It was expected that the Consultant will provide the services commencing tentatively on June 2018. The assignment for this Consulting Services includes both, desk review and field work, for a total of 138 working days. The expected duration of the assignment will be 8 months for a total of 96 working days during the implementation of the Civil Works and Supervision Contract, with 3 (three) other months (total of 30 working days) in addition: 2 (two) months at the end of the works completion and 1 (one) other after completion of the DLP, for final control and filing all Contracts' documentation. During the DLP the Consultant will be engaged for a total of 6 working days. If need arise the Consultant will, also, be engaged during the irrigation season (May – September), for a total of 6 working days, to assist the MoARD to maintain the situation and ensure that no concerned issues will be encountered, while the Civil Works are suspended and there is no presence of the Supervision's staff in the field.

The Ministry of Agriculture and Rural Development (MoARD) now invites qualified individuals to indicate their interest in providing the services. Interested candidates should provide: (i) motivation letter, underlining their advantages concerning this position, (ii) Curriculum Vitae, as well as, (iii) information that indicates that the candidates have required qualifications to carry out the Consulting Services, (iv) respective licenses, as well as (v) various references. All documents should be submitted in English language.

The short listing criteria are:

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| 1. General Qualifications | 30 points |
| - University degree as required | |
| - Qualifications and post-university certificates | |
| 2. Adequacy for the assignment | 60 points |
| - Professional experience in the field of assignment as Resident Engineer | |

- *Proven experience and technical ability in construction/rehabilitation works in irrigation & drainage systems*

3. **Language, Computer and Technical writing skills** 10 points

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: *Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers* ("Consultant Guidelines")- January 2011, setting forth the World Bank's policy on conflict of interest.

The selection method to be applied is **Individual Consultant (IC)**, in accordance with the procedures for the selection of the Individual Consultants, set out in the World Bank's *Guidelines: Selection and Employment of Consultants by World Bank Borrowers* (January 2011).

Interested Consultants may obtain further information concerning the Terms of Reference at the official website of MoARD: www.bujqesia.gov.al or at the address below, during office hours 08:00 to 16:30 (Monday to Thursday) and 08:00 to 14:00 on Friday:

Mr. Ilirjan LAME

Project Manager

Water Resources and Irrigation Project

Ministry of Agriculture and Rural Development

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Expressions of Interest (EoIs) must be delivered no later than **May 25, 2018**: hardcopy (in person or by mail) to the address below, within office hours, and electronically at the above e-mail address.

Ministry of Agriculture and Rural Development (Protocol office)

**Address: Blv. "Dëshmorët e Kombit", Nr. 2, kp. 1001
Tirana, Albania**

**Attn: Ms. Aurora ALIMADHI
General Secretary**